Policy Title:	7.h Waste Management Policy (WMP)		
Policy Number:	HS-PO-7H	Date Created:	18-08-2021
Responsible:	Director Facilities and Administration	Approved by:	Board of Trustees

Purpose

The purpose of this policy is to provide guidelines for health and safety measures and security protocols in place to safeguard from potential risk.

Scope

This policy applies to all CUD employees, students and visitors.

Policy Statement

This policy establishes the minimum requirements and standards for handling and managing wastes so that the risks associated with the handling and disposal of waste are assessed. The control measures are implemented in accordance with the hierarchy of controls, as per DHA regulations. CUD has identified office waste, water and energy streams that are produced because of the project life cycle. CUD recognizes that these streams could lead to negative environmental impact if not effectively controlled. This procedure set out the approach taken by CUD when dealing with waste, water, and energy.

This policy is applicable to waste, water and energy management associated with the university's activities.

Procedure

Waste Streams

CUD has identified one (2) waste stream that require specific controls, reporting and handling:

- Non-hazardous

CUD does not produce any hazardous wastes. This procedure does not tackle management and disposal of hazardous wastes.

- Hazardous

Any waste streaming arising from lab activities that are approved by DHA.

CUD is committed to make effort towards minimizing waste generation at the source, by preventing the generation of waste.

CUD will:

- Classify the waste according to Dubai Emirate and Federal Waste Classification System; specifically, the classification guidelines by Dubai Municipality.
- Shall segregate non-hazardous waste to be recycled into appropriate recycling bins.
- Ensure all wastes are stored on site correctly to minimize adverse impact to environment and human health.
- Ensure that incompatible wastes are not mixed.
- Ensure that the Environmental Service Provider has a valid permit from the Competent Authority and/or Sector Regulatory Authorities; and,
- Ensure that the waste management facility is permitted to receive the classified waste.

CUD is the owner of the waste is responsible for the correct handing of the waste until it reaches the waste management facility. The waste generator (CUD) will keep receipts or certificates from the final destination of the waste for a period of at least 1 year. If the waste management facility rejects the waste, CUD will identify another suitable location for transportation of that waste.

Recycling

Key areas where recycling can take place have been identified. Data is from the operations will be required to demonstrate the overall level of recorded recycling programmes.

Water Management

Water consumed is monitored via reports from the metering around the site. Improvement programmes will be set up to

improve the use and impact of water usage.

Records and Documentation

All records associated with this procedure are maintained for a minimum of 3 years.

- Environmental Key Data
- Corporate report on environmental reporting
- Contractor reporting
- Collection & disposal records

All documentation regarding waste management shall be maintained as detailed in Document Control Procedure as per ISO 9001:2008 Quality Management System.

Policy Revision History

Version No.	Update Brief	Approved Date
V1.0	New policy	30-08-2021